



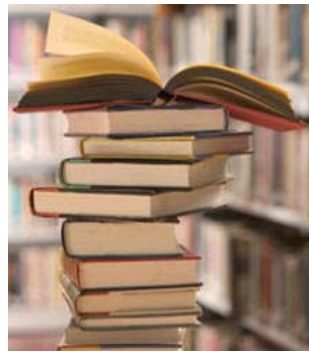
TOEFL & IELTS

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**You borrowed an important textbook from a classmate last term. You now realize your classmate has returned home overseas and you still have the book.**

**Write a letter to him/her. In your letter**

- **apologise for the mistake**
- **find out how important the book is to him/her**
- **say what you will do**



Dear Susan,

How are you? Hope everything is going well with you. You must be wondering where I have been `hiding` for this long duration. Actually, my life is rather hectic these days; studying for IELTS, taking tests and test and test, *pooh!* By the way, I hope you had a safe trip to your hometown.

Though being late, I finally found a break to drop you few lines because I owe you an apology for my mistake which is my forgetting to return your book -- "the Ultimate Genetics Engineering" -- before your departure. I went through the book; it really had some responses to my basic questions on the subject. I know the importance of that for you because it is your favorite book which is a memorable gift from your sister. Honestly, next month there is a famous international congress in your city and I enrolled for that since I am one of the lecturers in this seminar, so if you do not hurry I can bring it for you. After all, it is a decent excuse to see you because I am very eager to meet you in person once again.

Again I extremely apologize for my major fault and am looking forward to hearing from you.

Your always friend,  
Haleh